



## Hong Kong Shue Yan University--Recruitment Service Vacancy Notice

Serial No: **ES 0708020P**

Date: **22-Sep-07**

Post: **Instructor Assistant** No. of Vacancies: **4 – 6**

Name of Organization: (English) <b>Kumon Aldrich Garden Education Centre</b>	
(Chinese) <b>公文式愛蝶教育中心</b>	
Address: <b>Shop No. 41, G/F., 2 Oi Lai Street, Aldrich Garden, Shau Kei Wan, HK</b>	
Web site: <b>N/A</b>	
Business Nature: <b>Educational Institute</b>	
Working Location: <b>Shau Kei Wan</b>	
Working Hours: <b>4 hour / day &amp; Max 18 hours / week</b>	Commencement Date: <b>N/A</b>
Salary: <b>Negotiable</b>	Other Benefits: <b>N/A</b>
Job Descriptions: <b>Assisting instructor to conduct lectures, marking student's exercises and homework, updating student's records, complying returns and placing orders of teaching materials, etc</b>	
Requirements: <b>Preferably Year 1 or 2 students</b>	
Special Knowledge/ Skills: <b>Good communication skills, patient personality, processing credits in two subjects of Maths, English and Chinese in the HKCEE.</b>	
Application Procedure: <input checked="" type="checkbox"/> By Phone: <b>9550 1335</b>	
Application should send to: <b>Ms WONG Siu Ying</b>	
Closing Date: <b>5 November 2007</b>	
Remarks: <b>N/A</b>	