



Hong Kong Shue Yan University--Recruitment Service Vacancy Notice

Serial No: **ES 0708136P**

Date: **23-Jul-08**

Post: **Part-time Accountant** No. of Vacancies:

1

Name of Organization: (English) Trusted Financial Advisory Services Limited	
(Chinese) N/A	
Address: 30/F., 30 Queen's Road, Central, HK	
Web site: N/A	
Business Nature: Financial Services	
Working Location: Central (tentatively)	
Working Hours: Office Hour	Commencement Date: Aug 08
Salary: Negotiable	Other Benefits: Performance Bonus
Job Descriptions: Keeping full set of books; Preparation of month-end and year-end financial statements	
Requirements: Year 3 or above, Major in Accounting	
Special Knowledge/ Skills: Proficiency in using MYOB accounting software for keeping full set of books, Meticulous to details	
Application Procedure: <input checked="" type="checkbox"/> By Email: Recruit@tfa.com.hk <input checked="" type="checkbox"/> Please submit Resume, Reference Letter from ex-employer / academic staff	
Application should send to: Mr. CHAN	
Closing Date: 30 August 2008	
Remarks: N/A	