

Guest Services Assistant (Ref: GSA/0907)

HANG LUNG PROPERTIES is a prominent property development and investment company listed in Hong Kong having a substantial portfolio of leasing properties and development projects both in Hong Kong and China. We are now inviting high caliber candidates to join our company.

The Opportunity

- ◆ Undergo all around training in the frontline operations of our prime leasing properties (commercial, office, residential, serviced apartment, industrial office, and hotel)
- ◆ Provide excellent services to tenants and customers
- ◆ Assist in planning, coordinating and formulating creative solutions for day-to-day management functions
- ◆ To be **groomed** for higher positions within **Leasing and Management Division** as per individual strengths, interests, and business requirements
- ◆ Think you are a **HIGH FLYER** like **30%** of entering Guest Services Assistant Program that were **promoted twice within a year** to Assistant level positions?
- ◆ We painstakingly train and nurture our own in house talents to develop tomorrow's leaders for Hang Lung Properties in Hong Kong and China

The Person

- ◆ Preferably University Graduates (Candidates with lower academic qualifications will be considered for the post of Building Assistant)
- ◆ Maturity and the drive to develop a career in leasing property management
- ◆ Highly adaptable in working under different environments and self motivated individuals have succeeded within the program
- ◆ Good command of English, Cantonese and Putonghua
- ◆ **Is this YOU?**

The job provides a promising career prospect for people who would like to develop themselves in managing leasing properties. Our Guest Services Assistants will be groomed for the supervisory positions in the future hierarchy. Orientation, mentoring program and on-the-job training will be tailor-made for the right candidates.

We offer an attractive remuneration package to the right candidates. Please send detailed resume by **E-mail to recruit@hanlung.com** For detailed information, please visit our website <http://www.hanlung.com>