### Vacancy Notice

**Post:** Counsellor – Educational Tour  
**No. of Vacancies:** 50  
**Date:** 11-1-2006

<table>
<thead>
<tr>
<th>Name of Organization: (English)</th>
<th>Hong Kong Wing On Travel Service Limited</th>
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<tbody>
<tr>
<td>(Chinese)</td>
<td>永安旅遊</td>
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<tr>
<td>Address:</td>
<td>7/F, Paul Y. Ctr., 51 Hung To Road, Kwun Tong, Kowloon</td>
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<tr>
<td>Web site:</td>
<td><a href="http://www.wingontravel.com">www.wingontravel.com</a></td>
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<tr>
<td>Business Nature:</td>
<td>Travel Services</td>
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<tr>
<td>Working Location:</td>
<td>Overseas</td>
</tr>
<tr>
<td>Working Hours:</td>
<td>/</td>
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<tr>
<td>Commencement Date:</td>
<td>July, 2006</td>
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<tr>
<td>Salary:</td>
<td>Paid on daily basis, subject to duration of tour</td>
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<td>Other Benefits:</td>
<td>/</td>
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<tr>
<td>Job Descriptions:</td>
<td>Please see attached</td>
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<tr>
<td>Appointment Requirements:</td>
<td>Any discipline, with Higher Diploma or above</td>
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<tr>
<td>Special Knowledge/ Skills:</td>
<td>Please see attached</td>
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</table>

**Application Procedure:**
- 1. By Mail: See above address
- 2. By Email: hr@wingontravel.com
- 3. By Fax: 21219486

**Submit Covering letter/ Resume/ Photo (optional)**  
*Please state details about working experience, special training and extra-curricular activities.*

**Application should send to:** Human Resources Department

**Closing Date:** 18-2-1006

**Remarks:** /
Counsellor – Educational Tour

Hong Kong Wing On Travel Service Limited is going to organize Educational Tours during the summer vacation of 2006.

**Study Fields & Award Level**

Any disciplines, with Higher Diploma or above

**Job Description**

- To be responsible for escorting 2- to 3-week tour and caring of secondary or primary students during the whole journey. The destinations vary from tour to tour, e.g. UK, Australia, Canada, South East Asia and China.
- To maintain close liaison with overseas institutions, land operators and other suppliers.
- To arrange various extra-curricular or sight-seeing activities for students.
- To monitor whether the program schedule and its qualities up to the company’s standard.
- To ensure all the activities are held under a safe condition.

**Other Requirements**

- Good command of English, knowledge of Mandarin is preferable.
- Good leadership skill, interpersonal skill and organizing ability.
- Outgoing, pleasant and helpful, willing to get along with students.
- Experience in travelling or organizing extra-curricular activities is an advantage.

**Other Benefit**

- To obtain the qualification of “Certified Tour Escort”, the right candidates will be arranged to sit for the “Outbound Tour Escort Certificate Examination” organized by Travel Industry Council of Hong Kong.
- The Company will also provide a comprehensive in-house training program including training courses and training camp.
- The remuneration will be paid on daily basis subject to the duration of tour.

**Apply Method**

- By Post: Human Resources Department
  7/F, Paul Y. Centre, 51 Hung To Road, Kwun Tong
- By E-mail: hr@wingontravel.com
- By Fax: 2121-9486

Apply Details: Cover letter and resume with details about working experience, special training and extra-curricular activities.

Closing Date: 18/2/2006

Enquiry Hotline: 2121-9300