

HONG KONG SHUE YAN UNIVERSITY
Computing Services Centre

Assistant IT Officer/IT Technician

Responsibilities:

- Under the user support section to provide frontline IT support for staff and students, and the daily operation and activities in the Computing Services Centre and the university;
- Install and manage the PCs and servers' hardware and software;
- Maintenance of audio/visual equipment and video conferencing system and support the use of the equipment;
- Maintaining and performing regular tests on IT equipments
- Assist in setting up, maintenance and upgrade of IT infrastructure, networks and systems projects; and
- Provide field services to support University's event; and
- Perform other tasks as assigned.

Requirements:

- Diploma or above, preferably in Information Technology, Computer Science, or IT-related discipline, from a recognized University or technical institute;
- At least 1 year with relevant experience will be an advantage;
- Good interpersonal and communication skills;
- Good knowledge in PC and strong problem-solving skills; and
- Good command of spoken and written English and Chinese.

Salary will be commensurate with qualification and experience.

Please send your CV (information on current and expected salaries should be included) to the Hong Kong Shue Yan University Computing Services Centre at csc@hksyu.edu

Deadline: The posts are open until filled.

Personal data collected will be used for recruitment purposes only.