

**HONG KONG SHUE YAN UNIVERSITY**  
**COMPUTING SERVICES CENTRE**

**IT Officer (holding the functional title of Analyst Programmer)**

Hong Kong Shue Yan University is inviting applications for a full-time IT Officer / Assistant IT Officer (holding the functional title of Analyst Programmer). The appointee will support the IT Manager in development and implementation of the in-house Student Information Management Systems.

**Responsibilities:**

- Participate in development, maintenance, test, and/or implementation of application softwares;
- Analyze user requirements, prepare documentations on functional and/or technical specifications;
- Provide IT support to staff and students on the usage of application softwares;
- Provide IT support to the Registry and the University Admission Office;
- Perform other tasks as assigned.

**Requirements:**

- Higher Diploma or above in Computer Science or IT-related discipline, or having proven working experience in IT field;
- At least 2 years of relevant experience;
- Experience in web programming languages, preferably PHP;
- Experience in RDBMS, database design, and operation of database, preferably MySQL;
- Experience in HTML, CSS, Javascript/jQuery
- Knowledge in Linux and/or Windows Server operating systems is an advantage;
- Knowledge in unit test framework and/or writing automated test is an advantage;
- Knowledge in Delphi, Crystal Report, Git, Apache, MVC Framework, AWS, Bootstrap, Responsive Design, HTTP Protocol, and/or RESTful API is an advantage;
- Self-motivated and good troubleshooting skills;
- Good command of spoken and written English and Chinese.

Candidate with less experience will be considered as Assistant IT Officer (holding the functional title of Analyst Programmer).

The appointment is contract-based and renewable upon mutual agreement. Applicants should apply by sending a completed application form, resume and Cover Letter Mr Cyrus Chan via email to [cscjob@hksyu.edu](mailto:cscjob@hksyu.edu).

Only shortlisted candidates will be contacted. Personal data received will be used for recruitment purposes only. Applications will receive full consideration until the positions are filled.

Deadline: The posts are open until filled.

Personal data collected will be used for recruitment purposes only.