HONG KONG SHUE YAN UNIVERSITY
Computing Services Centre

Position: Part-time Audio Visual (AV) Technician

Major Responsibilities:

- Provide frontline Audio Visual (AV) and IT support for staff and students under the User Services Section, ensuring smooth daily operations within the Computing Services Centre and across the University.
- Troubleshoot and resolve technical issues for both IT hardware/software and Audio Visual (AV) systems.
- Set up, operate, and maintain AV equipment in classrooms, conference rooms, and support event venues.
- Provide flexible, on-demand IT support (remote, phone or on-site) for urgent or non-office hours situations).
- Work independently and manage assigned responsibilities effectively.
- Perform ad-hoc tasks, special assignments, and other tasks as assigned.

Requirements:

- Diploma or above in Multimedia Technology, IT, Computer Science, or a related discipline from a recognized University, College, or Technical Institute.
- Minimum of 2 years of relevant experience in AV support, IT support, or a related field.
- Hands-on experience with Zoom, Teams, and control systems.
- Good knowledge of PC hardware, software, and troubleshooting techniques.
- Strong analytical and problem-solving skills.
- Good interpersonal, communication, and customer service skills.
- Good command of both spoken and written English and Chinese (Cantonese and Mandarin).

Key Details:

- Employment Type: Part-time
- Working Hours: Evening shifts on scheduled teaching days, typically from 6:00pm – 9:00pm, five days per week.
- Start Date: Immediate availability is highly preferred / As soon as available
- Remuneration: Salary will be commensurate with qualification and experience.

Applicants should apply by sending a completed application form, resume and Cover Letter via email to cscjob@hksyu.edu.

Deadline: The posts are open until filled.

Please complete the application form via the hyperlink below:
https://eform2.hksyu.edu/view.php?id=15970

Only shortlisted candidates will be contacted. Personal data received will be used for recruitment purposes only. Applications will receive full consideration until the positions are filled.