

Supported by the Research Grants Council Faculty Development Scheme [UGC/FDS15/H19/23], the Department of English Language and Literature, Hong Kong Shue Yan University will conduct the research project entitled “Hong Kong Children’s Literature: City and Visual-Textual Narratives”. The Department now seeks to appoint a highly motivated candidate to the position of Part-time Research Assistant for the project.

Responsibilities:

- Sorting and organizing textual analysis with the use of corpus software.
- Purchasing required primary texts, preparing required research materials for conference presentations and relevant journal articles (research-related-impact related)
- Arranging interviews, type transcripts and handle any other required administrative work.
- Preparing an exhibition including booking venue, purchasing and transporting required materials, and handling relevant and contingent issues related to the exhibition (research-related-impact related)

Requirements:

- Master’s degree in English Studies, Arts, Education or related disciplines.
- Excellent command of spoken and written English and be a competent user of spoken and written Chinese.
- Strong communication, interpersonal and administrative skills.
- Ability to work independently and meet tight deadlines.

Application

Salary will be commensurate with qualification and experience. Interested candidates are invited to submit their CV and cover letter to the Hong Kong Shue Yan University at fykfung@hksyu.edu.

For further information about the University please visit <https://www.hksyu.edu/en/> and the Department of English Language and Literature website <https://english.hksyu.edu/>. For other enquiries, please email fykfung@hksyu.edu. Only shortlisted candidates will be contacted. Personal data received will be used for recruitment purposes only.

Deadline

Applications should be submitted as soon as possible. The position will remain open until filled.