

Supported by the individual donor, Mr. Zen Wei Peu, the Department of Journalism and Communication, Hong Kong Shue Yan University will continue to conduct the one-year research project entitled “Chinese Martial Arts and Sports Culture Communication (Phrase 3)”. The Department now seeks to appoint a high calibre candidate for the position of Part-time Research Assistant for the project.

### **Research Assistant**

The major responsibilities of the appointee will be:

- Conducting Literature review, data collection and data analysis.
- Liaising with participants.
- Organizing workshops and project events.
- Assisting in the compilation of research reports and other forms of deliverables.
- Compiling project final report.
- Other research and administrative duties as assigned by the project team

### **Requirements**

Applicants should possess:

- A Bachelor’s degree, preferably with some research/ project management experience;
- Proficiency in Microsoft Office and Chinese Word Processing.
- Good command of both written and spoken English, Chinese.
- Mature, self-motivated, able to work independently and meet tight deadlines.
- Immediate availability is highly preferred.

The Appointment commences in August 2024 to early March 2025, with the possibility of renewal, subject to mutual agreement. The remuneration package will be commensurate with qualifications and experience.

### **Application**

Applicants should send a completed application form, together with a cover letter and a curriculum vitae to Dr. Kaman Lee via [mylai@hksyu.edu].

Application form which can be downloaded from <https://www.hksyu.edu/tc/about/career/>

Only shortlisted applicants will be contacted. The information provided will be used solely for recruitment-related purpose. All applications will be destroyed after the recruitment exercise.

Deadline Until position is filled.