Department of Social Work

Post: Full-time Research Assistant

Project name: Phase Two of IT Consultancy Support Programme for NPOs

Duties:

(a) literature review;

(b) data collection and data analysis;

(c) planning and conducting focus groups;

(d) designing and preparing questionnaires;

(e) conducting pilot testing of survey instruments;

(f) supervising student helpers in data collection and data entry;

(g) drafting or assisting in drafting of research reports, grant proposals, and manuscripts;

(h) other research and administrative duties as assigned by the professor

Requirements

Applicants should have: (i) preferably a bachelor/master degree in social science or related discipline; (ii) strong background in quantitative and qualitative research methods; (iii) proficiency in computer software applications; (vi) ability to work independently and collaboratively; and (v) good written and oral communication skills in English and Chinese

Appointment period

The appointment will be made on the basis of a one-year contract, with a possibility of renewal, subject to mutual agreement and funding availability. The remuneration package will be commensurate with qualifications and experience.

Applicants should send a complete application form with CV to Dr. Mo Yuen Han

(Principal Investigator) at yhmo@hksyu.edu

Application form (research positions) can be downloaded at
https://www.hksyu.edu/en/about/career/

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted.