

Job Title: Project Assistant [1 position]

Mode: Full-time

Appointment Period: 4-5 months with the possibility of renewal subject to mutual agreement

Department: Department of Counselling & Psychology (Brain Stimulation Laboratory)

Closing Date: August 31st 2026

(1) Project Assistant

Job Duties

The appointee will be responsible for (a) conducting quantitative and qualitative research studies, including research design, data collection, analysis, compilation of reports and other forms of deliverables; (b) providing administrative support to the director (Dr. Bess Lam); (c) Preparing literature review regarding neuroscience and psychology; (d) compiling progress reports and the final report; (e) assisting the publications and other related research work in the laboratory; and (f) maintaining laboratory equipment and ensure compliance with safety protocols. Supportive supervision will be provided upon appointment.

Requirements

Applicants should have

- (a) bachelor's degree in Psychology or a related field;
- (b) excellent command of SPSS;
- (c) good skills in psychology- related data collection;
- (d) excellent command of English and Chinese language (Cantonese);
- (e) personal quality of good responsibility, industriousness and readiness to learn and to help other people.

Funding information

The post is funded by private donation by Save the Children (Hong Kong). Salary will be commensurate with qualifications and experience.

Applicants should send a completed application form, together with a cover letter, and a curriculum vitae (CV) to: *Dr. Bess Lam at Email yhlam@hksyu.edu* with the subject "application for project assistant". It would be nice if the applicant could also attach to the email a sample of his or her university assignments or research papers that can demonstrate his or her proficiency in English writing. Application forms can be downloaded at <https://www.hksyu.edu/tc/about/career/>
All applicants will be treated in strict confidence. Only those who are shortlisted will be contacted.