

Hong Kong Shue Yan University

Access and Equal Opportunities Policy

Preamble

Hong Kong Shue Yan University (HKSJU) is committed to maintaining an equal opportunities environment free of discrimination and harassment for all staff and students.

The Policy

The University's access and equal opportunities policy is designed to achieve an educational environment that reflects the mission of the University and the cultural diversity of Hong Kong. To accomplish this, HKSJU is committed to implementing practices in relation to staff and student recruitment, academic programme delivery and student support services that:

1. Eliminate any practice found to establish or perpetuate discrimination on the grounds of gender, age, sexual preference, country of origin, religion, belief, refugee, asylum seekers, pregnancy, maternity, marriage, civil partnership, disability or ethnicity;
2. Provide an environment on campus that is free from harassment of any kind;
3. Promote the retention and academic achievement of students with special educational needs through the provision of special services as required.

Policy Implementation

The University will provide aid and support to students with special education needs (SEN) as far as possible.

The Counselling Section of OSA is responsible for monitoring and coordinating special learning support for students with special educational needs/disabilities. Students' needs will be assessed individually and specific adjustments will be determined with reference to recommendations from relevant professionals, special arrangements offered in public examinations and other special learning accommodations received from secondary schools/educational institutions in the past.

Students with special educational needs/disabilities are advised to contact OSA via email (counsel@hksyu.edu) to discuss their needs so that individualized services can be arranged as far as possible. The student counsellors of OSA will initiate a meeting with self-declared SEN students who are willing to meet them in order to assess their special needs relating to study and campus life. Then the counsellors will contact

Department Heads and administrative staff from different units regarding the students' special needs and recommended arrangements.

A study room and a study corner equipped with desktop computers and devices for visually impaired students have been established in the Research Complex and in the Library Complex.

The University strives to provide an accessible campus for all members of the HKSYU community. All new buildings and facilities on campus have been built in compliance with relevant statutory accessibility requirements. In commissioning renovation and upgrading works to existing buildings, the Facilities Management Office seeks to improve overall campus accessibility.

The University promotes equal opportunity awareness in the University community through hosting seminars, talks and events on campus.

Complaint handling procedures

With reference to the Anti-discrimination Ordinances, the University Committee Against Discrimination was formed to ensure equal opportunities for staff and students by developing relevant measures to handle complaints.

See [*Policy and Procedures for Handling Grievances Relating to Anti-discrimination Ordinances \(Caps 480, 487, 527, 602\)*](#)

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