

# HONG KONG SHUE YAN UNIVERSITY

## **IT Support / IT Assistant**

### **Responsibilities:**

- Provide technical support to staff and students;
- PC hardware and software installation;
- Maintenance of audio/visual equipment and video conferencing system;
- Assist in setting up and maintenance of IT infrastructure, networks and systems;
- Perform other tasks as assigned.

### **Requirements:**

- Diploma or above, in IT related discipline is preferred
- With relevant experience will be an advantage
- Good interpersonal and communication skills
- Good knowledge in PC and problem-solving skill
- Good command of spoken and written English and Chinese

Salary will be commensurate with qualification and experience.

Please send your CV (information of current and expected salaries should be included) to the Hong Kong Shue Yan University Computer Services Centre at [csc@hksyu.edu](mailto:csc@hksyu.edu) on or before 15<sup>th</sup> October 2021

Personal data collected will be used for recruitment purpose only.